

**Mrs. Landowski's rules and policies**

**CLASSROOM RULES**

1. **Treat others as you would like to be treated.**
2. **Speak when it is appropriate.**
3. **Use kind words and friendly actions.**
4. **Be responsible.**

**CLASSROOM POLICIES**

**Responsibility checks** – Students are expected to come to class on time with all necessary materials, including their completed homework. If they are tardy to class, do not bring class materials, or their homework is not done, they will receive a purple responsibility "X" mark. For every three marks, they will receive one negative point on our detention point system. Each quarter students' totals begin again at zero.

**Missing / late work** – All missing, late, or absent homework is the student's responsibility to get, complete, and turn in. Occasionally I will post a list of all missing work with an extended deadline for its completion. If it is not handed in by this deadline it will turn to a zero. Work that has turned to a zero may still be completed, but an average of the score and the zero is recorded.

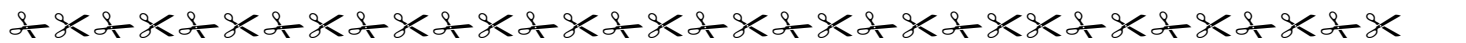
**No graded papers thrown away at school**– All papers that have been graded **MUST** be taken home. Students are not allowed to throw them away at school. Once parents have seen them, papers can be thrown away at home if you wish.

**REWARDS**

**Fish tickets** – When students are working quietly, reading a book, helping the teacher, or behaving in a way that is commendable, they deserve recognition. Often I try to do this by handing out fish tickets. Students put their name and the reason they are being recognized on this slip and place them in the fish bowl. At the end of each week I draw out some names and those students get to pick a small prize from my treasure chest. Prizes are typically pencils, stickers, candy, books, classroom privileges etc.

**No responsibility checks** – Students that receive no responsibility checks for the entire quarter will receive a treat at the end of the quarter. These are usually doughnuts or cans of soda.

**Lotto board** - Every time students receive a perfect score on a graded paper, they can sign a square on the lotto board grid. When all the squares are full, names will be picked and the winners will be awarded prizes.



Please sign the back of this form and return to Mrs. Landowski.

**GRADE IMPROVEMENT**

**Corrections** – I don't usually give "extra credit worksheets," but I allow students to fix most incorrect problems for additional points. Students will receive the average of the two scores. Students can receive help when making corrections. Students may correct almost all assignments, quizzes, and tests. Students are allowed one chance only to hand in corrected papers to improve their grade.

**Study signature** – Students who have studied for a significant amount of time (usually 30 minutes or more) for a test or quiz can come on the day of a test or quiz with a note from a parent, signed & dated, stating that they studied for +5 points.

**Signed tests and quizzes** – Students who return tests and quizzes with a parent signature proving that parents are aware of the grade will receive bonus points on the test or quiz. The lower the score, the more the signature is worth. (It's much tougher to admit to an F than a B!!) Points will be added according to the following:

**F = +10    D = +7    C = +5    B = +3    A = +1**

**New copy** – Students will be issued a new copy of any worksheet or quiz for a responsibility "X" mark. To save paper, I make exactly the number of copies I need and no extras.

**Lunch club** – Students will be required to stay in for lunch recess on required days if they have any posted missing work or are averaging an overall grade of an F in my math class. Lunch club is usually held two days a week and in effect the second half of each quarter.

**STAY INFORMED**

**Mrs. L's Website** – Visit my website for textbook help sites, game and study sites, and much more. Check the *newsflash* for current information, dates, and deadlines; you can even receive email updates whenever there is new information. Just send me an email requesting to be added to the list. **[www.wittbirn.k12.wi.us/faculty/wlandowski](http://www.wittbirn.k12.wi.us/faculty/wlandowski)**

**Family Access** – Parents and students can check student grades anytime on the district website. Use this tool to keep on top of grades. Nobody (parent, teacher, or student) likes unpleasant surprises on report cards. You can find the family access link on the district website ([www.wittbirn.k12.wi.us](http://www.wittbirn.k12.wi.us)) . Let me know if you need any assistance accessing this information.



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*We have read, discussed, and understand these classroom rules and policies.*

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Student Signature

Date

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Parent Signature

Date