

August PTO Planning Meeting Agenda

Location: School Forest

Date: **August 1st**

Time: 6:30 pm

Invitees: Guy and Vicki

Action items:

- Determine meeting dates, locations, and time for school year
- Develop Budget
 - Are we doing incentives? If so consider one night stay at a waterpark. Or membership to pool for a year.
- Determine responsibilities and amend constitution:
 - Who is responsible for updating PTO Facebook Page with meetings and events?
 - Who will contact Joy Hartleben to use Skyward for meeting and events notices?
 - Who is going to contact teachers and principals prior to monthly meetings? Can we sent out meeting notices?
 - Are we going to do the audit per our constitution? If so who?
- Do we need to update teacher reimbursement form? Needs to be sent to both secretaries.
- Donation and Volunteer Request forms.
 - See proposed new drafts in main PTO folder.
 - Are we going to send home?
 - If we decide to send when? Per comments at last meeting, we should wait a few days because of all the things that go home. Or do we have them available at the Open House.
- Discussion of possible events for 2017-2018 and try to establish dates.
 - Science Fair
 - Picnic
 - Food at Open House
 - Food at Teacher Conferences
 - Kick-off for teachers to know what events are happening.
 - Go back to charging for popcorn –Ask how many kids want popcorn.
 - Sell Gatorade with popcorn.
 - Design a t-shirt for school and then have parents vote for \$1 and then sell the shirt.
 - Design a t-shirt for Fun Run.
 - Wait to send information home to parents.
 - Teachers must come to ?? number of meetings to get teacher reimbursement.
 - Create a PTO babysitter to watch kids at meetings.
 - Not discussed at May meeting:
 - Grandparents Breakfast
 - Muffins with Mom
 - Donuts with Dad
 - Fall Family Photo - team up with a few local photographers to do a mini-session. Charge a sitting fee of say \$20, PTO gets \$7, photographer gets \$13. PTO could pay for each family to receive a 8X10 with package.
 - Box Top Contest
 - Auction off Reserved Seats for concerts

- Penny War - top teacher has to do a challenge then keeps money for their classroom, all other jars go to PTO
- Raise Craze - kids ask for donations from family and friends and in exchange give back to the community.
- Art Show
- Math Bowl
- Spelling or Geography Bee
- Spaghetti Dinner (Conferences)
- Originalworks.com
- Benefit Mobile – in place of SCRIP
- <http://1stdayschoolsupplies.com/faq.php>
- Themed basket auction - classroom/students make donations for basket
- Make cards for the military overseas
- Make no-sew blankets for families in need for Christmas
- Block Party - Lego Night
- Puzzle Night
- Craft Night
- Minute to Win it Family game night.
- Father/Daughter Dance
- Mother/Son Bowling
- Get discount laser tag tickets for WOW
- Native American History Night (November) - team with Ho-Chunk
- International Day - Each classroom picks a country then hold a meal with international dishes for families to come in and see displays
- Purchase a buddy bench for each school's playground
- Santa Visit - Santa gives a goodie bag with fruit and healthy snacks - separate from Santa's workshop
- Mad Science assembly at each school
- Apply for a Lowe's Grant (Need tax exempt status)
- Amazon Smile (need tax exempt status)
- Host Trunk or Treat
- Halloween Costume Swap
- Field Day - held during the last week of school. Have parent volunteers come up with and run different events.