

WBHS Employability Skills Rubric

	4 - Effective	3 - Acceptable	2 - Developing	1 - Minimal
Productivity	<ul style="list-style-type: none"> ● Always meets deadlines ● Always prepared to learn ● Always uses time wisely 	<ul style="list-style-type: none"> ● Needs occasional reminders of deadlines ● Needs occasional reminders to come prepared ● Needs occasional reminders to use time wisely 	<ul style="list-style-type: none"> ● Needs frequent reminders of deadlines ● Needs frequent reminders to come prepared to learn ● Needs frequent reminders to use time wisely 	<ul style="list-style-type: none"> ● Constantly needs reminders to meet deadlines ● Constantly needs reminders to come prepared to learn ● Constantly needs reminders to use time wisely
People Skills	<ul style="list-style-type: none"> ● Always demonstrates respectful language and behavior ● Always collaborates effectively 	<ul style="list-style-type: none"> ● Needs occasional reminders about respectful language and behavior ● Needs occasional reminders to collaborate effectively 	<ul style="list-style-type: none"> ● Needs frequent reminders to use respectful language and behavior ● Needs frequent reminders to collaborate effectively 	<ul style="list-style-type: none"> ● Constantly needs reminders to use respectful language and behavior ● Constantly needs reminders to collaborate effectively
Technology Use	<ul style="list-style-type: none"> ● Always uses technology appropriately and as intended 	<ul style="list-style-type: none"> ● Needs occasional reminders to use technology appropriately and as intended 	<ul style="list-style-type: none"> ● Needs frequent reminders to use technology appropriately and as intended 	<ul style="list-style-type: none"> ● Constantly needs reminders to use technology appropriately and as intended